

**BAKHRABAD GAS DISTRIBUTION COMPANY LIMITED**

( A Company of Petrobangla)  
Head Office: Chapapur, Comilla.

“জ্বালানি নিরাপত্তা সর্বোচ্চ অগ্রাধিকার”

শিল্পে প্রাকৃতিক গ্যাস ও গৃহস্থালীতে বিকল্প জ্বালানি

**TENDER NOTICE**

01.	Ministry/Division	Ministry of Power, Energy & Mineral Resources/ Energy & Mineral Resources Division	
02.	Agency	Bangladesh Oil, Gas & Mineral Corporation (Petrobangla).	
03.	Procuring Entity Name	Bakhrabad Gas Distribution Company Limited (BGDCL).	
04.	Procuring Entity District	Comilla.	
05.	Invitation for	The Appointment of Contractor for supplying of manpower the post of Driver through Out-sourcing System.	
06.	Tender Ref. No.	28.02.1900.011.12.020.17/144	
07.	Dated	28.02.2017	
<b>Key information</b>			
08.	Procurement Method	Open Tendering Method (OTM)	
09.	Budget and Source of Funds	BGDCL's own Fund.	
10.	Time limit to selling tender	From 13.03.2017 to 27.03.2017 during office hours (working day).	
11.	Tender Last Selling Date	27.03.2017	
		Date	Time
12.	Date & Time for Receiving of Tender	28.03.2017	12:00 Noon
13.	Date & Time for Opening of Tender	28.03.2017	3:00 PM
14.	Name & Address of the office(s) Selling Tender Document	a) Accounts Department, Head Office, Chapapur, Comilla. b) Dhaka Liason Office, 2/A, Baitur Rahmat, Plot No.-150, Road No.-4, New DOHS, Mohakhali, Dhaka-1206. c) Accounts Department, Petrobangla, Petrocentre, 3 Kawran Bazar C/A, Dhaka-1215.	
15.	Name & Address of the office(s) Receiving Tender Document	a) Accounts Department, Petrobangla, Petrocentre, 3 Kawran Bazar C/A, Dhaka-1215. b) Dhaka Liason Office, 2/A, Baitur Rahmat, Plot No.-150, Road No.-4, New DOHS, Mohakhali, Dhaka-1206.	
16.	Name & Address of the office Opening Tender Document	Petrobangla, Petrocentre, 3 Kawran Bazar C/A, Dhaka-1215.	
<b>Information for Tenderer</b>			
17.	Eligibility of Tenderer	i) Desired contractors must have 2 (two) years experience in supplying manpower in Government/Semi-government/Autonomus organization/ Gas Sector/ Multinational Company/ Renonned Private Company. ii) Only Valid and up-to-date trade licence holders having all other qualifications said in the tender document are eligible to participate in this tender for supplying manpower.	
18.	Price of Tender Document	Tk. 5,000.00 ( Five thousand) Non-Refundable	
19.	Tender Security	Tk. 3,50,000.00 ( Three Lakh fifty Thousand)	
20.	Validity of Contract	2(two) years from signing date of the Contract	
<b>Procuring entity details:</b>			
21.	Name, Designation & Address of Official Inviting Tender	Afroza Begum Deputy General Manager (Establishment) Bakhrabad Gas Distribution Company Limited, Head Office, Chapapur, Comilla.	
22.	Contact details of Official Inviting Tender	Tel: 081-68873, Mobile: 01770-791403 Fax: 880-81-77199	
23.	<b>Special Instructions :</b>	a) If it is not possible to recieve/open the tender on the schedule date for any unavoidable circumstances, the same will be recieved /opened on the next working day in presence of tenderer/Representative (if anybody present). No seperate notice will be circulated regarding this matter. b) The tender should be submitted properly following all information and instructions described in detail in the tender schedule. c) The contract should be governed by and interpreted in accordance with the PPR-2008. d) The authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.	